Graduation Semester

1. Meet conditions for Final Oral Exam
   - Allow extra time after exam to edit.
   - Complete edits and meet all conditions set by POSC members.
   - Get approval of final thesis from major professor and DOGE.

2. Take Final Oral Exam
   - Submit request for Final Oral Exam
   - Submit form at least 3 weeks before final oral exam.

3. Submit request for Final Oral Exam
   - Open ProQuest account
   - Input the title of your thesis so that it can be included in the Commencement Program.
   - Make edits ASAP as requested from Graduate College and resubmit.

Upload to ProQuest
- Monitor email account that is registered with ProQuest.
- Graduate College cannot review thesis without this form.

Submit Graduate Student Approval Form

Plan for Final Oral Exam
- Confirm date and time with POSC members.
- Reserve room.
- Submit copies of manuscripts to POSC members.
- Allow extra time to meet deadlines.

Format check and review thesis checklist
- Make an appointment with the Center for Communication Excellence for a format check to minimize the need for formatting edits after upload to ProQuest.

Apply for graduation through Access +
- Pay a one-time nonrefundable thesis fee of $145.
- Application for graduation can be submitted as early as 4 months before final semester.

Get approval for Program of Study & Committee (POSC) Form
- Complete online POSC form and route to Graduate College for approval.

As early as your second semester

Use this tool to plan for your thesis journey. Check additional graduation requirements and make sure your dates align with the Graduate College deadlines.
https://www.grad-college.iastate.edu/graduation/

Individual
THESIS
Planning Tool

A dream written down with a date becomes a GOAL...
A goal broken down into steps becomes a PLAN...
A plan backed by ACTION makes your dreams come true.
- greg s. reid

Graduation Commencement Ceremony
CONGRATULATIONS!